



Dear City of Doral Planning and Zoning Department,

This letter expresses our intent to host our UHealth in Motion Truck Rally at the City of Doral. This exciting event will take place on Saturday, **April 26, 2025, from 9:00am to 1:00pm** at Doral Mainstreet (NW 53rd St from Paseo Blvd to NW 84th Ave).

Event Goal: The main goal of this health truck rally is to bring free and accessible health resources to the community as well as to promote the new UHealth Doral location as a medical center within the community.

Event Summary: UHealth in Motion is a health truck rally event featuring:

- **Free Health Resources** such as cancer screenings, pediatric vaccination and injury prevention, eye exams, HIV resources, tobacco cessation, insurance navigation, and more.
- **Live music** featuring a local DJ.
- **Kid's Corner** featuring art and crafts for kids.

Benefits to the City and Residents:

- **Economic Impact:** This event will bring foot traffic to the local shops and restaurants within the Doral Mainstreet area.
- **Community Engagement:** This event provides a unique opportunity for residents to engage with UHealth and take advantage of free health screenings that help to promote a healthier community.
- **Cultural Enrichment:** This event not only works to improve the physical well-being of individuals but also strengthens the cultural fabric of a community by fostering inclusivity, learning, and mutual support.
- **Tourism Promotion:** This event will be marketed across all South Florida and is a great way to promote the City of Doral and facilitate tourism to the Doral Mainstreet area.

We are committed to organizing a safe and responsible event that complies with all city regulations and ordinances. We have implemented comprehensive safety measures, including proper maintenance of traffic and numerous event staff to ensure a positive and enjoyable experience for all attendees.

Thank you,

A handwritten signature in black ink that reads 'Amanda Rodriguez'.

Amanda Rodriguez, MBA, PMP, DASM
Sr. Project Manager
University of Miami – Health Equity
305-979-7022 | axr1694@miami.edu



RECEIVED 1/9/2024

City of Doral Special Event Permit Application Packet

What is considered a special event?

Special events are concerts, festivals, races, walks, circuses, carnivals, shows, exhibitions, grand opening promotions, concerts, and other similar activities or gatherings taking place in City venues or privately owned property, whether operated partially or totally indoors, outdoors, on stage, under tents or with the use of temporary buildings or structures, to which members of the general public are invited as participants or spectators. Special events shall not be permitted to be located or operated in the City except as provided in this article.

For demonstrations and assemblies, please contact the Police Department at 305-593-6699.

What you should know:

Please contact the planning and zoning department at pzspecialevents@cityofdoral.com for a brief pre-application meeting.

Special events that require city council approval:

- Events expecting 400 or more participants
- Events longer than three (3) consecutive days
- Events held on City property
- Events with significant impact on city services, impact on traffic, parking, noise, etc.
- Event application submitted less than 45 days prior to the event.

Fees

- \$350.00 plus \$15.00 technology fee
- Between 89 days - 60 days additional \$200.00
- Between 59 days - 45 days additional \$400.00
- Less than 45 days prior to the event \$1,000.00 fee and requires City Council approval

Please contact the **Building Department at 305-593-6700** for information about required building permits.

Permits Required for:

- Tents larger than 10 x 10
- Generators larger than 10 kw
- Stage
- Portable toilets

Exceptions to the special events regulations:

- A minor special activity, on private property which is defined as special event and is self-contained that has a total attendance of less than 100 persons, has a limited impact on traffic, parking and noise in surrounding neighborhoods, and does not alter the use, occupancy, occupant load, or facility count of the facility proposed to be used.
- Corporate events located on business premises that does not require any city services. The sponsor of the proposed special activity shall submit all details of such proposed activity to the planning and zoning department at least 30 days in advance of the event.
- Events by a self-insured governmental entity.
- Outdoor retail events in which the owner or lessee of the property used for a retail use is selling his/her/its merchandise on site may be exempt from the provisions of this article, provided that: such an outdoor retail event is contained wholly on the retail property (shall not occupy public sidewalks, rights-of-way, or property or other private property); event areas may not occupy any required parking spaces; four feet of clear passage is maintained in any occupied private sidewalks; adequate sanitary facilities are available in the subject retail business to accommodate patrons.

Submittal Requirements

- Special event permit application
- Fee (please see above fees information)
- Hold harmless letter
- Site plan with details required by section 35-48(7) of the city's code.
- Owner's letter of approval, if applicable.
- Certificate of Insurance (the applicant shall provide a certificate of insurance satisfactory to the city manager or designee, such insurance to be comprehensive general liability insurance in a minimum amount as may be determined by the city's risk management division, naming the city as an additional insured)
- Copy of State of Florida Division of Alcoholic Beverages & Tobacco permit or copy of current DBPR license, if selling alcoholic beverages.
- Parking plan identifying the location of vendor parking, volunteer parking, and guest parking (traffic circulation plan).
- Details regarding whether a road closure will be requested including, the proposed road area, proposed use of closure area, and proposed closure hours.

I hereby acknowledge that all required permits should be approved before to the opening of this event and fees due should be paid no later than fourteen (14) days prior to this event.

Amanda Rodriguez
Applicant's Signature

12/20/2024

Date



City of Doral
Planning & Zoning Department
8401 NW 53 Terrace
Doral, FL 33166
Phone: (305) 593-6630

Location Type
Public Property Private Property

Special Event Permit Application

Special Event Name: University of Miami Health in Motion

Event Organizer: University of Miami Event Address: Doral Main Street

Dates: From: April 26, 2025 To: April 26, 2025

Event Hours: From: 9:00 am (am/pm) To: 1:00 pm (am/pm) Estimated Attendance: 300

Applicant Information

Applicant's Name: Amanda Rodriguez Title: Sr. Project Manager

Applicant's Address: 1120 NW 14th ST

City: Miami State: FL Zip Code: 33136

Phone: 305-979-7022 Email: axr1694@miami.edu

Promoter/Company Information

Organizer's Name: University of Miami Health System

Organizer's Address: 1120 NW 14th St City: Miami State: FL

Telephone: _____ Email: _____

General Event Information

TYPE OF EVENT:

Grand Opening Parade 5K Run/Walk Corporate/Business

Groundbreaking/New Project Athletic/Sports Holiday Themed

Store Anniversary

Other (specify): Health resource event

SPECIAL CONSIDERATIONS:

Animals Cooking Alcoholic Beverages Road Closures Firework

Food Trucks

Other (specify): _____

EVENT DESCRIPTION:

Free health screenings offered through UHealth's vast array of mobile units, including cancer, heart, eye, pediatric, and primary care.

PURPOSE OF EVENT:

To bring free and accessible health resources to the community and promote the new UHealth Doral location as a medical center within the community.

Period of requested use (including set-up/ tear-down and clean-up time):

From: 7:30 am

To: 2:30 pm

Yes No

- Is this event open to the general public?
- Will there be an admission fee? If yes, please provide amount(s):
- Will alcoholic beverages be served? Type _____ Price _____
- Will you have music? Live Recorded:
- Will there be on-site registration?
- Will there be sponsors or vendors on-site? If yes, please list the below:
Jackson Health System

Special Event Budget Detailed Revenue

Source	Price	Total Amount of Income
This is not a revenue generating event		
Total Revenue		

Detailed Expenditures

Item	Total Amount of Expense
Bob's Barricades	\$6,000
Media/Advertisement	\$5,000
Food for vendors	\$3,000
Water Stations for attendees	\$3,000
Bathroom Trailers	\$5,000
Total Expenses	\$22,000
Net Income Expected	0

Outdoor Event History

List any events sponsored by your organization and where they were held. Please include, the event name, date, total attendance, and any incidents during the event (if any).

1. Cancer Prevention, Detection, and Wellness Summit @ The Pride Center (January 20, 2024), 2040 N. Dixie Hwy, Wilton Manors, FL 33305-250 in attendance, no incidents

2. Canes Cares Event (January 27, 2024)-14455 Memorial Hwy, Miami, FL 33161, 400 in attendance no incidents

3. _____

Building Department

Will your event require tents? Yes No Size: 10*10 Quantity: 10

Will your event require a stage, or platform? Yes No Size: _____ Quantity: _____[□]

Other temporary structure(s)? Please, explain:

Electrical Trade

Will a generator be used? Yes No Size (Watts): _____ Quantity: _____

Will light towers be used? Yes No Quantity: _____

Any other electrical need(s) not specified? Yes No

Please, explain: _____

Plumbing Trade

What type of restroom facilities will be provided? Existing Building Portable Toilets

What is the distance of the path to the restrooms nearest the main event? 20 (ft.)

Public Works Department
Traffic Impact Initial Review

Will your event involve any partial or complete road/lane closures? Yes No
if yes, please provide additional information below.

Will your event involve any partial or complete sidewalk closures? Yes No

Proposed event will occupy: One lane Two Lanes Half Street Full Street

Street name Doral Mainstreet (NW 53rd St)

From Paseo Blvd To NW 84th Ave

Beginning Date: April 26, 2025 Time: 7:30am

Ending Date: April 26, 2025 Time: 2:30pm

2nd Street name _____

From _____ To _____

Beginning Date: _____ Time: _____

Ending Date: _____ Time: _____

3rd Street name _____

From _____ To _____

Beginning Date: _____ Time: _____

Ending Date: _____ Time: _____

You may be required to hire off-duty police officers for traffic control and ensure the safety of participants and/or spectators. Emergency vehicles must have access without delay.

Amanda Rodriguez
Applicant's Signature

1/8/2025
Date



**BUSINESS
SERVICES**

1/7/2025

HOLD HARMLESS AGREEMENT

University of Miami agrees to hold The City of Doral, its agent and authorized personnel harmless and relieve them from any responsibility or liability for any legal action or damage, cost or expense (including attorney's fees) resulting from damage and/or personal injury that should occur on the premises related to the community health fair event but only to the extent of the negligence of the University. The date of the event is to be determined.

Craig McAllister
(Authorized personnel printed name)

Craig R. McAllister
(Authorized personnel signature)

1/7/2025
Date




UHealth in Motion

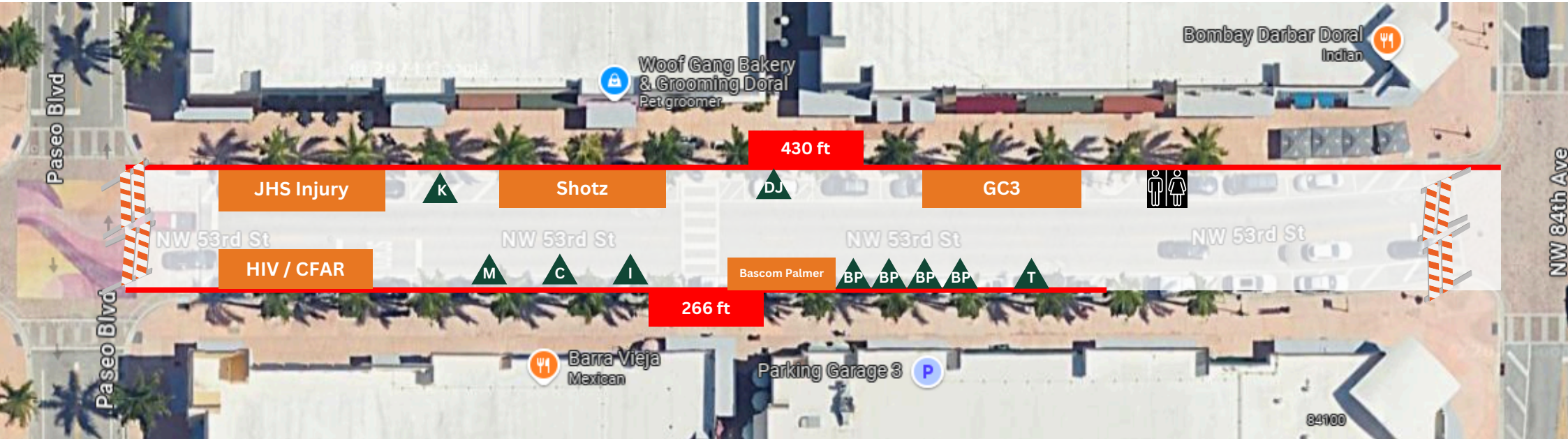
This event is taking place on City of Doral property. Authorization is being obtained from the City of Doral via this permit application.

UHealth in Motion

Doral Site Plan

Legend

-  = Health Truck
-  = Tent (10' x 10')
-  = Restroom



50 ft

8551 NW 53RD ST, DORAL



NW 87TH AVE

NW 53RD TERR

PASEO BLVD

NW 84TH AVE

NW 53RD ST

SOUTHBOUND NW 84TH AVE
CLOSED DUE TO ONGOING PROJECT
BETWEEN NW 53RD TERR & NW 53RD ST

NW 53RD ST


NW 52ND ST

NW 87TH AVE

PASEO BLVD

NW 84TH AVE

LEGEND

 = EVENT AREA

TEMPORARY SIGN SUPPORT NOTES:


1. All signs shall be post mounted when work operations exceed one day except for:
 - a. Road closure signs mounted in accordance with the vendor drawing for the Type III Barricade shown on the APL.
 - b. Pedestrian advanced warning or pedestrian regulatory signs mounted on sign supports in accordance with the vendor drawing shown on the APL.
 - c. Median barrier mounted signs per Index 700-013.

MOT provided by:
 **Bob's BARRICADES, INC.**
 COMPLETE WORKSITE TRAFFIC CONTROL

PLAN NOT TO SCALE

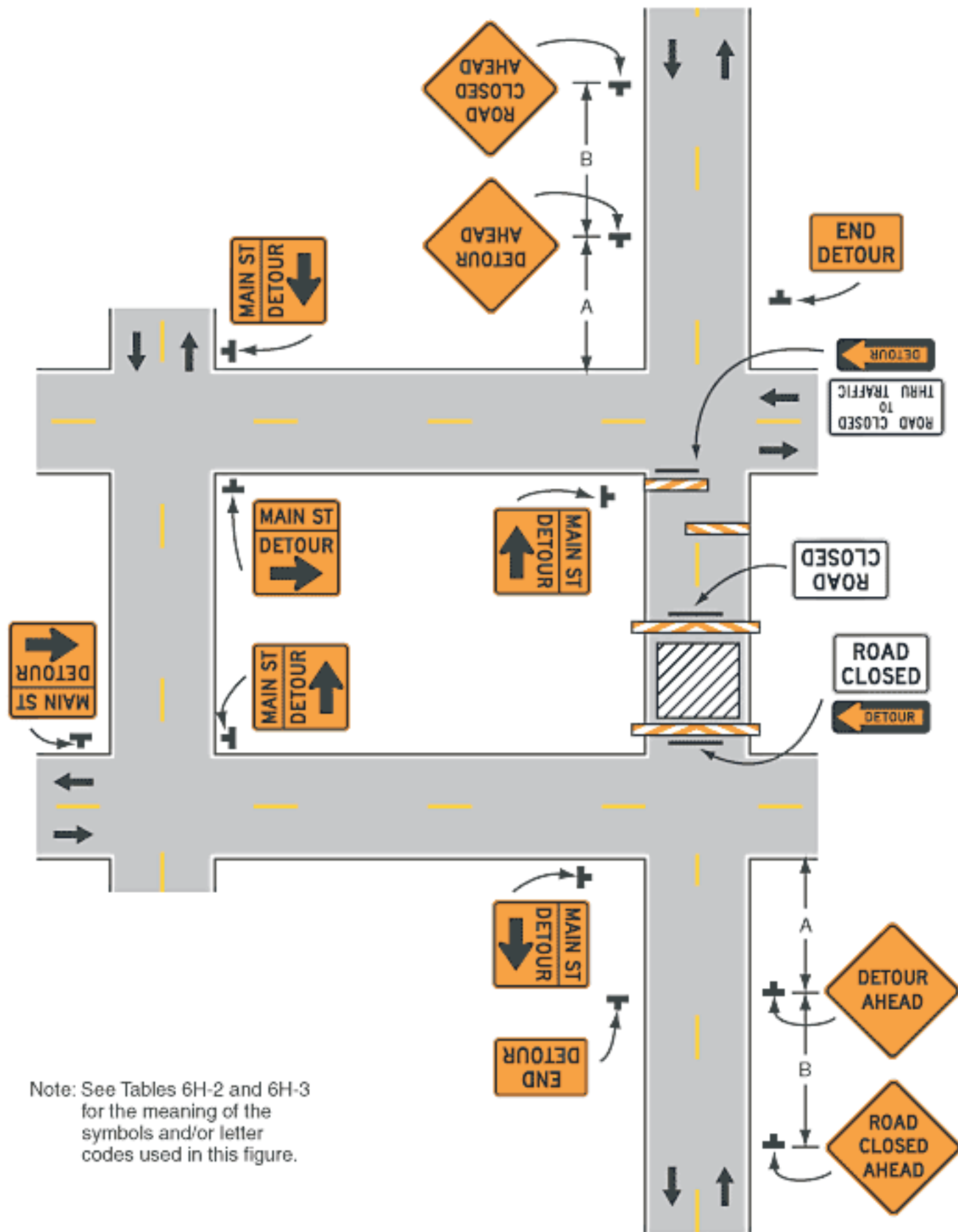
 This Certifies that
CAMERON BERGER
 Has Completed a Florida Department of Transportation Approved
 Temporary Traffic Control (TTC) Advanced (Refresher) Course.
 Date Expires: 08/20/2025 Certificate # 76723
 Instructor: Ronald C. Appel FDOT Provider # 134

A&S Consultants, Inc.
 Phone: 386-788-9899
 5545 Benchmark Lane
 Sanford & nbsp; , FL 32773
 www.FloridaMOT.com
 nicolle@aswconsultants.com



TEMPORARY TRAFFIC CONTROL SHALL COMPLY WITH THE CURRENT EDITION OF THE FDOT DESIGN STANDARDS (102-600 SERIES INDEX NUMBERS) AND MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD).

Figure 6H-20. Detour for Closed Street (TA-20)



Note: See Tables 6H-2 and 6H-3 for the meaning of the symbols and/or letter codes used in this figure.

Typical Application 20

8551 NW 53RD ST, DORAL



NW 87TH AVE

NW 53RD TERR

PASEO BLVD

NW 84TH AVE

NW 53RD ST

NW 53RD ST


NW 87TH AVE

PASEO BLVD

NW 84TH AVE

NW 52ND ST

LEGEND

 = EVENT AREA

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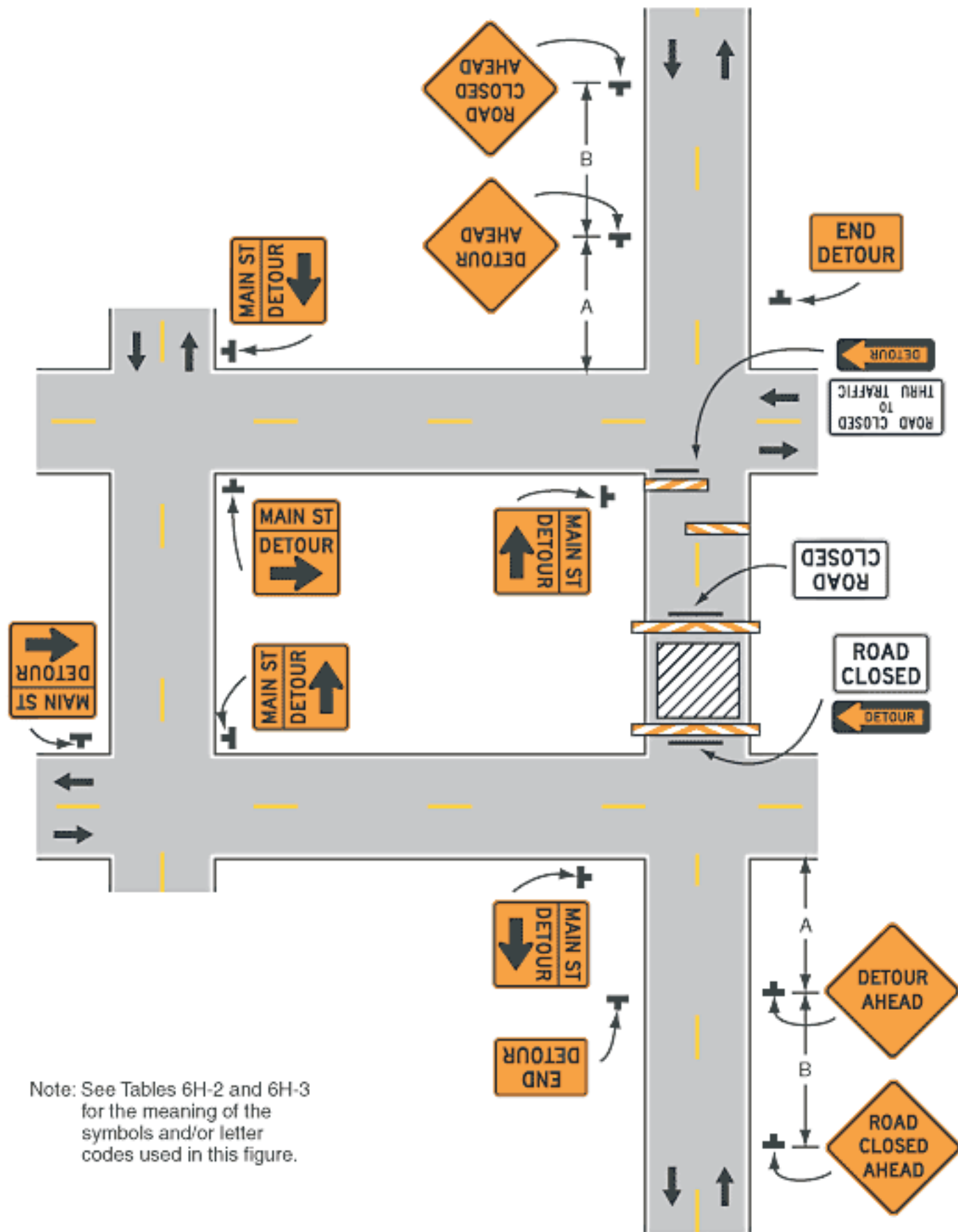
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Typical Application 20