



# Memorandum

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Date: August 14<sup>th</sup>, 2024

To: Honorable Mayor and Councilmembers

From: Rey Valdes  
City Manager

Department: Eylin Fernandez  
Acting Information Technology Director

Subject: **Adoption of TIPS Contracts No. 220105 and 230105 for IT Equipment, Licenses, and Support.**

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## **Introduction**

The IT Department respectfully requests that the Mayor and Councilmembers authorize the City Manager to adopt The Interlocal Purchasing System (TIPS) Contracts No. 220105 and 230105 for the purchase of IT equipment, licenses, and support. The adoption of these contracts will provide the City with the ability to purchase equipment, licenses, and support at competitive pricing, as further detailed below.

## **Background**

The IT Department leverages contracts obtained through the TIPS purchasing cooperative for several reasons that contribute to the smooth and efficient operation of the City's IT systems. These reasons include but are not limited to cost savings, increased bargaining power, and access to high-quality products and services. The principal contracts utilized by the IT Department are Contracts No. 220105 and 230105 for Technology Solutions Products and Services. Of the various vendors included in each of the above contracts, Clarium Managed Services and CDW-G are two of the leading distributors of IT equipment and services for the City of Doral IT Department due to their pricing, expertise, and successful performance.

Clarium Managed Services serves as our security support provider and has worked on the design, deployment, and configuration of numerous network and security city projects for several years. Clarium Managed Services is a network and security provider that supports global solutions and

digital transformation using the latest Cybersecurity innovations. Being a local vendor, they also provide fast product availability and customized solutions to our needs.

Additionally, using CDW Government (CDW-G) for IT equipment purchases offers several benefits, including access to a vast selection of top-tier technology products from leading manufacturers. This ensures that the city can find the best solutions to meet its needs. CDW-G provides expert consultation and personalized service, helping the city make informed decisions tailored to its specific requirements. This vendor has been used not only by the IT department but also citywide for over a decade.

Accordingly, the IT Department seeks to obtain City Council approval for the continued use of the referenced TIPS Contracts to ensure continuity of service and IT support, provided that each individual purchase for a particular equipment, license, or support shall not exceed \$30,000 without first coming back to City Council for approval.

### **Procurement**

Section 2-322 of the City Code of Ordinances provides that the Council may enter into contracts procured by other public entities and cooperative purchasing ventures. Accordingly, the City may solicit the goods and services provided by vendors participating in Technology Solutions, Products, and Services Contracts No. 220105 and 230105, which were competitively procured via The Interlocal Purchasing System.

### **Fiscal Impact**

The Fiscal Impact associated with this request does not exceed the City's Manager threshold for each individual purchase and shall in no event exceed budgeted funds.

### **Strategic Plan Alignment**

Requesting authorization to use TIPS Contracts No. 220105 and 230105 aligns with the strategic plan of exceptional service by securing the best competitive pricing and ensuring effective and efficient continuity of service. Leveraging these contracts enables access to pre-negotiated discounts from vetted suppliers, ensuring cost-effective procurement while maintaining high-quality standards. This strategic approach not only optimizes budgetary resources but also enhances operational efficiency, supporting the organization's commitment to delivering exceptional service through reliable and up-to-date IT infrastructure.

### **Recommendation**

The City Manager's Office respectfully requests that the Mayor and City Councilmembers authorize the use of Technology Solutions, Products, and Services, TIPS Contract No. 220105 and No. 230105, for the purchase of IT equipment, licenses, and support.