

# Memorandum

---

---

Date: March 16, 2026

To: Zeida Sardiñas  
City Manager

From: Rossella Montejo  
Procurement Manager

Subject: **Recommendation to Award RFQ No. 2026-02 for Architectural & Engineering Services and Related Disciplines for New Police Headquarters**

---

This memorandum provides an overview of the City of Doral Procurement Department's evaluation process and recommendation for RFQ No. 2026-02 for Architectural & Engineering Services and Related Disciplines for New Police Headquarters. It also seeks the City Manager's approval of intended award.

## **BACKGROUND:**

The City of Doral ("City"), through its Capital Improvements division, and in collaboration with the Procurement & Asset management department, prepared RFQ No. 2026-02 to solicit qualified and experienced vendors to provide Architectural & Engineering Services for New Police Headquarters.

The scope of work includes providing professional engineering/architectural services, permitting and construction phase services that include but are not limited to the design and preparation of construction plans and specifications, construction bid evaluation, and construction observation and administration for a new police headquarters and supporting infrastructure including utilities.

The City issued RFQ No. 2026-02 on January 29, 2026, inviting qualified vendors to submit solicitations. The notice was published on OpenGov and was distributed electronically to a wide network of vendors. A publicly noticed, mandatory pre-bid conference was held on February 13, 2026.

On March 3rd, 2026, the City received and publicly opened six (6) timely proposals.

On March 6th, 2026, A publicly noticed evaluation meeting was held for Phase I scoring. The selection committee unanimously voted to shortlist the following companies:

- Architects Design Group
- DLR Group
- Kaller Architecture
- Stantec Architecture

On March 10th, 2026, A publicly noticed evaluation meeting was held for Phase II scoring. All proposals were evaluated based on the published criteria, including technical compliance and qualifications. The final score is represented below:

Vendor	Recently completed projects	Evaluation of Firm's understanding of the project and proposed enhancements	Evaluation of programming	Workload distribution	Total Score
DLR Group Inc.	5	4.8	5	4.6	97
Stantec Architecture	4.2	4.4	3.8	4.2	83
Kaller Architects	4.2	4	3.8	3.6	78
Architects Design Grp.	0	0	0	0	0

Based on the evaluation scores, the three highest-ranked vendors are:

1. DLR Group Inc.
2. Stantec Architecture
3. Kaller Architects

In accordance with CCNA guidelines, negotiations will be conducted in this order, starting with the highest-scoring vendor. If an agreement cannot be reached, we will proceed to the next vendor on the list.

The City Manager has reviewed the Procurement Department's recommendations and concurs with intent to negotiate with the highest scorers.

  
 \_\_\_\_\_  
 Zeida Sardiñas  
 City Manager

3/16/26  
 \_\_\_\_\_  
 Date

Attachments:

- c: Francisco Rios, Deputy City Manager  
 Fernando Casamayor, Chief Financial Officer / Assistant City Manager  
 Micheal Festa, Director of Parks and Recreation  
 Roman Martinez, Director of Procurement and Asset Management