



Memorandum

Date: March 12, 2025

To: Honorable Mayor and Councilmembers

From: Zeida C. Sardiñas
City Manager

Department: Carlos Arroyo
Public Works Director

Subject: **Project Management and Construction Engineering & Inspection (CEI) services for ITB 2024-14 Doral Boulevard Entry Features – Consultant Agreement to Calvin, Giordano, and Associates, Inc.**

Introduction

This memorandum provides the Public Works Department (PWD) recommendation for the Mayor and the City Councilmembers to authorize the City Manager to execute a Consultant Agreement to Calvin, Giordano, and Associates, Inc. for Project Management and Construction Engineering Inspection (CEI) Services during the construction phase of ITB 2024-14 Doral Boulevard Entry Features in an amount not to exceed \$155,539.50.

Background

Calvin, Giordano and Associates, Inc. developed the Doral Boulevard Beautification Master Plan that was adopted by Council in March of 2007.

On August 11, 2015, the Mayor and City Council adopted Resolution No. 15-797 approving Calvin, Giordano and Associates, Inc. to provide conceptual Design and future Construction Engineering & Inspection (CEI) services for ITB 2024-14 Doral Boulevard Entry Features construction project

On April 12, 2017, the Mayor and City Council adopted Resolution No. 17-68 approving Calvin, Giordano and Associates, Inc. to proceed with Design and future Construction Engineering & Inspection (CEI) services for the Doral Boulevard Entry Features construction project.

On March 13, 2024, the Mayor and City Council adopted Resolution No. 24-54 approving the current list of eleven (11) pre-qualified consulting firms as per publicly advertised (RFQ 2023-08) where Calvin, Giordano and Associates, Inc. did not participate in bid submittal

On September 23, 2024, ITB 2024-14 Doral Boulevard Entry Features was issued and advertised on the City's Website, Vendor Registry and on DemandStar. Five (5) people representing five (5) firms attended the "non-mandatory" pre-bid meeting that was held on September 30, 2024. Four (4) submittals were received and opened on October 23, 2024, with 1 of the 4 firms meeting the minimum required criteria set forth in the ITB.

Considering the involvedness and intricacies of structural design by Calvin, Giordano, and Associates, Inc. the PWD requested a current proposal from Calvin, Giordano and Associates, Inc. for the provision of Project Management and Construction Engineering Inspection (CEI) Services during the construction phase of ITB 2024-14 Doral Boulevard Entry Features, in line with previously approved Resolution No. 15-797 and Resolution No. 17-68 already mentioned.

Calvin, Giordano and Associates, Inc. will provide day-to-day oversight of the construction, ensuring that the improvements are constructed consistently with the approved plans. The award recommendation for the construction phase of ITB 2024-14 Doral Boulevard Entry Features will be presented to the Mayor and the City Councilmembers at the January 15, 2025 Council Meeting.

Procurement

A proposed Consulting Contract Agreement with Calvin, Giordano and Associates, Inc. for the provision of Project Management and Construction Engineering and Inspection (CEI) services of ITB 2024-14 Doral Boulevard Entry Features, in an amount not to exceed \$155,539.50. Attached please find "Exhibit A", which includes the proposal and fee estimate from Calvin, Giordano and Associates, Inc. for Project Management and Construction Engineering and Inspection (CEI) services.

Fiscal Impact

Consulting Contract Agreement for Project Management and Construction Engineering & Inspection (CEI) services will have a fiscal impact of \$155,539.50. Funding for this request is available from the Public Works Transportation Fund, Account Num. 101.80005.500650.

Strategic Plan Alignment

This item follows the Public Safety strategic initiative of the City's Strategic Plan as it addresses infrastructure improvements.

Recommendation

The City Staff respectfully requests authorization from the Mayor and City Councilmembers to execute the Consulting Contract Agreement enclosed as part of “Exhibit B” to Calvin, Giordano and Associates, Inc. for Project Management and Construction Engineering and Inspection (CEI) services during the construction phase of ITB 2024-14 Doral Boulevard Entry Features in an amount not to exceed \$155,539.50.