



## CITY OF DORAL COUNCIL MEETING MEMORANDUM

### ITEM TITLE:

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AWARDED RFP #2026-04 "GENERAL PLANNING AND ZONING CONSULTING SERVICES"; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO PROFESSIONAL SERVICES AGREEMENTS WITH THE CORRADINO GROUP, INC.; CALVIN, GIORDANO & ASSOCIATES/SAFE BUILT; KEITH; CHEN MOORE & ASSOCIATES; AND MHCP COLAB FOR THE PROVISION OF GENERAL PLANNING AND ZONING SERVICES; AUTHORIZING THE CITY MANAGER TO EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

### DEPARTMENT RECOMMENDATION:

Approval

### BRIEF HISTORY:

RFP No. 2026-04 was issued on February 10<sup>th</sup>, 2026, and advertised on the City's Website, Vendor Registry and on OpenGov. A non-mandatory pre-submittal meeting was held on February 24<sup>th</sup>, 2026. Nine (9) submittals were received and opened on March 11<sup>th</sup>, 2026, with eight firms meeting the minimum required criteria set forth in the RFQ with minor irregularities that were cured.

The solicitation required a minimum of five (5) years in the business of providing general planning and zoning consulting services to local, regional, and state governments. Proposers must have had a minimum of one principal planner that is AICP certified. The initial contract resultant from this solicitation shall prevail for a one (1) year period from the contract's effective date. Prior to, or upon completion of that initial term, the City shall have the option to renew the contract for two (2) additional one (1) year period for a total of three (3) years.

An Evaluation Committee comprised of Alex Magrisso (Planning and Zoning Department Director), Guillermo DeNacimiento (Assistant Planning & Zoning Director), Jane Decker (Development Services Administrator), Rita Carbonell (Assistant Public Works Director) and Javier Rodriguez (Transportation Manager) was selected to review the responses.

A public meeting was scheduled and held on March 18, 2026 where the committee evaluated, scored and ranked the firms. The committee unanimously voted to shortlist the highest-scoring firms.

The the top five (5) ranked firms (alpha order):

Calvin, Giordano, & Associates  
Chen Moore & Associates  
KEITH  
MHCP COLAB  
The Corradino Group Inc.

Please see attached back-up material provided.

**LEGISLATIVE ACTION: (IF APPLICABLE)**

<b>Date:</b>	<b>Resolution/Ordinance No.</b>	<b>Comments</b>
04/13/2022	22-4645 / RFQ 2022-01 General Planning & Zoning Services	Expires 2026

**FINANCIAL INFORMATION: (IF APPLICABLE)**

<b>No.</b>	<b>Amount</b>	<b>Account No.</b>	<b>Source of Funds</b>
1.	As Budgeted Annually	001.40005.500310	Professional Services
2.	\$0		
Total:	\$0		

**Fiscal Impact Statement:** The proposed item has a fiscal impact on expenditures of as budgeted annually.

**STRATEGIC PLAN ALIGNMENT:**

This item follows the Exceptional Service strategic initiative of the City's Strategic Plan as it addresses the ability to support timely turnaround of Planning & Zoning applications, plans, and special projects.

**ATTACHMENT(S):**

- A. RFQ & Addendums
- B. Sign-In Sheet
- C. Tabulation
- D. Evaluation Committee Scores
- E. Agreement(s)
- F. Draft Resolution