



Memorandum

Date: July 22, 2025

To: Zeida Sardiñas
City Manager

From: Christopher Cotton
Senior Procurement Specialist

Subject: **Recommendation to Award ITB No. 2025-13 for Street Sweeping Program Maintenance Services**

This memorandum provides an overview of the City of Doral Procurement Department's evaluation process and recommendation for the lowest responsive and responsible bidder for Invitation to Bid (ITB) No. 2025-13 - Street Sweeping Program Maintenance Services. It also seeks the City Manager's approval for the recommended award.

BACKGROUND:

The City of Doral ("City"), through its Department of Public Works and Procurement and Asset Management Department, prepared ITB No. 2025-13 to solicit qualified and experienced contractors to provide Street Sweeping Services on City public rights-of-way and facilities. The scope of work includes, scheduled mechanical sweeping of public roadways, bike lanes, municipal parking areas, and rights-of-way. The City issued ITB No. 2025-13 on June 12, 2025, inviting qualified firms to submit bids. The notice was published on the City's website, DemandStar.com, and was distributed electronically to a wide network of vendors. A publicly noticed, non-mandatory pre-bid conference was held on June 18, 2025.

On July 15, 2025, the City received and publicly opened four (4) timely proposals from the following respondents:

- Facilities Pro-Sweep – Miami Operations
- SFM Janitorial Services, LLC.
- USA Services of Florida, Inc
- Star Cleaning USA Inc

As a result of the Procurement Department's due diligence regarding the responsiveness of the four bidders, SFM Landscape Services, LLC was the firm deemed the lowest responsive bidder.

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Following a comprehensive evaluation of the responsive bid, the Procurement Department, with support from the Public Works Department, determined that SFM Janitorial Services, LLC submitted the lowest responsive and responsible bid. Accordingly, the Procurement Department recommends awarding ITB No. 2025-13 – Street Sweeping Program to SFM Janitorial Services, LLC for a total cost of \$1,048,843.21. Contract Term includes 3 initial year period with two option one-year renewals at the city's discretion.

It is important to note that Section 2.2 of ITB No. 2025-13 states:

“Award of this Contract will be made to the lowest responsive and responsible bidder who bids on all items and whose bid offers the lowest total project cost when all items are added in the aggregate as indicated in the Bid Price Sheet.”

The City Manager has reviewed the Procurement Department's recommendation and concurs with awarding the contract to SFM Janitorial Services, LLC as the lowest responsive and responsible bidder for ITB No. 2025-13. The City Manager supports moving forward with the submission of this approval to the City Council for ratification and the subsequent execution of an agreement with SFM Landscape Services, LLC.



Zeida Sardiñas
City Manager

7/23/2025

Date

Attachments: ITB No. 2025-13 - Street Sweeping Program
ITB No. 2025-13 - Bid Acknowledgement Receipt
Bid Submitted by SFM Janitorial Services LLC

c: Francisco Rios, Deputy City Manager
Fernando Casamayor, Chief Financial Officer / Assistant City Manager
Carlos Arroyo, Director of Public Works
Roman Martinez, Director of Procurement and Asset Management