



Memorandum

Date: October 23, 2024

To: Mayor Christi Fraga
Vice Mayor Oscar Puig-Corve
Councilman Rafael Pineyro
Councilwoman Maureen Porras

From: Councilwoman Digna Cabral

Subject: **Ordinance Amending Existing Advisory Committees and Boards**

Introduction

This memorandum provides an overview of the proposed ordinance to amend the existing framework of advisory committees and boards in the City of Doral. The ordinance introduces several modifications aimed at enhancing the structure and efficiency of these boards, ensuring they better align with the current needs of our community.

Background

The City of Doral has long benefited from the input of its advisory committees and boards. However, after reviewing the current framework, it has become evident that updates are necessary to reflect the evolving needs of the city and its residents. The amendments in this ordinance are designed to improve operational clarity, accountability, and relevance to today's challenges, while ensuring continued citizen engagement and effective advisory support to the City Council.

Fiscal Impact:

The proposed changes are expected to have a minimal fiscal impact. Administrative costs associated with restructuring and maintaining the advisory committees will be absorbed within the existing budget, with no anticipated need for additional resources. The enhanced efficiency of the boards is expected to streamline operations and potentially reduce long-term administrative costs.

Recommendation

Changes between First and Second Reading, and comments from Staff.

- All interested applicants shall attend and sign in at a minimum one (1) public meeting prior to applying to an Advisory Board, Committee or Commission.
 - Changed it to one public meeting in lieu of a board meeting, since the boards will not be established at the beginning of the term.
- All applications shall include a statement affirming that the applicant meets the requirements of eligibility stated herein. Should there be a violation, the board member shall be subject to removal by the City Council.
- Applying the same rules to the Parks and Police 4 Kids Foundation.
 - The Parks and Police 4 Kids Foundation is a 501(c)(3), which is governed by bylaws, and functions differently than an Advisory Board, Committee and Commission. It is recommended that any changes to the rules and regulations of the Foundation, will require an amendment to the bylaws.
- Advisory Boards, Committees or Commissions shall not request to organize more than one event for any given fiscal year. This does not include previously approved events in which the City has added them to the annual budget, or have become signature City events. Any additional requests for events, will have to come to Council for approval.

It is recommended that the City Council approve the proposed ordinance to amend the structure and operations of the City's advisory committees and boards. These changes will ensure the continued effectiveness and relevance of the boards, while reinforcing the City's commitment to inclusive and transparent governance.