



August 1, 2024

Mr. Julio Amoedo, MPA, CGC, CUC, GEC  
Chief of Construction  
City of Doral  
Department of Public Works

8401 NW 53rd Terrace  
Doral, FL 33166  
T (305) 593-6740 Ext. 6018  
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**CONSULTANT WORK ORDER**  
**Professional Services Agreement 2023-08**  
**Section 7 Traffic Calming Improvements**

Dear Mr. Amoedo,

CHA Consulting (CHA) proposes to provide the services identified below for the project entitled “**Construction of Section 7 Traffic Calming Improvements**”.

**I. GENERAL**

Pursuant to the Scope of Work of the Professional Service Agreement 2023-08, CHA shall provide professional services in support of the City’s Department of Public Works for the above-mentioned project, for the construction of Section 7 Traffic Calming Improvements. CHA shall provide Construction Engineering & Inspection (CEI) by field observation and oversight services to ensure construction of improvements is in reasonably close conformance to the approved contract documents and the City of Doral policies and procedures. This includes but is not limited to any coordination between governing agencies, overseeing safety concerns, and ensuring compliance with MOT plans. In addition, CHA will verify quantities installed by the Contractor and make payment recommendation to the City. Both services shall be accomplished within the following tasks:

**II. SCOPE OF WORK**

- A. *Task 1 - Monitor MOT Compliance & Safety, Directional Boring, Roadway Work, Asphalt Work, Electrical Work, Signage, Landscaping, Striping, Clearing and Grubbing, & Concrete*
- B. *Task 2 – Provide weekly updates, logging RFIs and Shop Drawings that are submitted, Project Meetings, Assisting with Permit Coordination, Reviewing Contractor Invoices & Providing Recommendation for Payment, Review Potential Change Orders and Provide Recommendation, Project Close Out.*

CHA will generate daily reports and document events of relevance while performing tasks 1 through 2.

### III. SCHEDULE OF WORK – TIME OF PERFORMANCE

CHA shall submit the Deliverables and perform the Work as depicted in the tables below

<b>Deliverable</b>	<b>Anticipated Delivery Date</b>
Daily Construction Reports	Prepared daily and submitted in a package at the completion of the job
Review of Pay Estimate	Monthly Certification Letter and Final Certification at the completion of the job

<b>Task</b>	<b>Task Name</b>	<b>Duration</b> <small>(specify weeks, months, calendar or working days)</small>	<b>Projected Start date</b>
1	Monitor MOT Compliance & Safety, Directional Boring, Roadway Work, Asphalt Work, Electrical Work, Signage, Landscaping, Striping, Clearing and Grubbing, & Concrete	120 Days	NTP 2
2	Provide weekly updates, logging RFIs and Shop Drawings that are submitted, Project Meetings, Assisting with Permit Coordination, Reviewing Contractor Invoices & Providing Recommendation for Payment, Review Potential Change Orders and Provide Recommendation, Project Close Out	180 Days	NTP 1

*\*An updated schedule, indicating actual delivery dates, based on the above durations, will be provided to the City upon receipt of the NTP.*

CHA will provide the City with the Services defined by Task 1 through Task 2, above. The anticipated Notice to Proceed 1 for these Services is: September 30, 2024. As requested, the proposal is for a duration time of 210 Calendar Days (180 Construction days plus 0 days of preconstruction preparation and 0 days for project close out) and anticipated Notice to Proceed 2 for construction to commence is November 29, 2024, the projected duration for onsite construction inspection is 120 Calendar days.

### IV. COMPENSATION

CHA shall perform the Work detailed in this Proposal for an Hourly Rate, Not to Exceed fee of Eighty Eight Thousand Eight Hundred and Six Dollars with 70 cents (\$88,806.70). This Proposal is based exclusively on the staff outlined in Attachment and the Estimate of Work Effort Schedule. The City shall not be liable for any fee, cost, expense or reimbursable expense or other compensation beyond this amount. In the event that there is a change to the scope of services or the project duration is extended beyond what is projected in section III of this document, the task will be amended or a new task will be issued to CHA to continue providing professional services on this task. Reimbursable



Expenses if applicable, shall be utilized in accordance with the Agreement Provisions and shall conform to the limitations of Florida Statutes § 112.061.

<b>SUMMARY OF COMPENSATION</b>			
<b>Task or Activity ID #</b>	<b>Major Task Name / Activity Description</b>	<b>Fee Amount</b>	<b>Fee Basis</b>
1 thru 2	CEI Services For Section 7 Traffic Calming Improvements	\$88,806.70	Hourly Rate, Not to Exceed

**V. STAFFING**

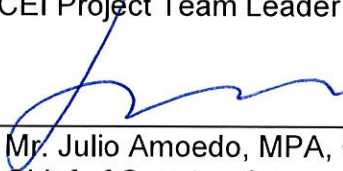
CHA shall provide qualified administrative and inspection staffing with similar project experience, and relevant Drainage, Earthwork, Asphalt, Concrete, Erosion Control, and Maintenance of Traffic Inspection qualifications.

**VI. DATA PROVIDED BY CITY**

CITY shall provide CHA with any data information available to perform the scope of work. The CITY shall provide plans and specifications for the project for CHA use in the performance of services.

Submitted by: Levi A Boyle  
Digitally signed by Levi A Boyle  
 DN: cn=Levi A Boyle, c=US,  
 o=CHA CONSULTING INC,  
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 Date: 2024.08.01 16:45:31 -04'00'  
 Levi Boyle, P.E  
 CEI Project Team Leader

8/1/2024  
Date

Approved by:   
 Mr. Julio Amoedo, MPA, CGC, CUC, GEC  
 Chief of Construction

8/2/24  
Date

