	Sr. Landscape Architect	Landscape Irrigation	C.Eng Project Manager	E. Eng Project Manager	Sr. CADD Tech	
	$ 188.00	$ 130.00	$ 204.00	$ 204.00	$ 141.00	
1. Attend Pre-Construction Meeting, specific scope:						
Participate in the pre-construction meeting with the contractor, client, and other key stakeholders.	2.5	2.5	2.5	2.5		
Provide clarification on project specifications, drawings, and timelines specific to site improvements only. Clarification on matters surrounding the specifics of the monument features is not included.						
Address any preliminary questions or concerns related to the site preparation, grading, landscape planting, irrigation, and lighting.						
Pre-Construction meeting minutes by others.						
	2.5	2.5	2.5	2.5	0	
	$ 470.00	$ 325.00	$ 510.00	$ 510.00	$ -	$ 1,815.00
2. Respond to RFIs During Construction, specific scope:						
Review RFIs submitted by the contractor related to the site preparation, grading, landscape planting, irrigation, and lighting.	4	2	6	6		
Provide written responses to RFIs within a stipulated timeframe to minimize project delays.						
Coordinate with the design team and other consultants, as necessary, to provide comprehensive answers.						
	4	2	6	6	0	
	$ 752.00	$ 260.00	$ 1,224.00	$ 1,224.00	$ -	$ 3,460.00
3. Review and Approval of Shop Drawings, specific scope:						
Review shop drawings submitted by the contractor for specified components related to landscape, irrigation, civil engineering, and lighting/electrical.	4	4	4	4		
Ensure compliance with design specifications, material standards, and safety codes in effect at the time of design						
Provide written approval or request revisions as necessary, with a response time typically within 5 business days.						
Maintenance of a log of all reviewed and approved shop drawings by others.						
	4	4	4	4	0	
	$ 752.00	$ 520.00	$ 816.00	$ 816.00	$ -	$ 2,904.00
4. Review and Provide Recommendations on Submitted Change Orders, specific scope:						
Review change orders submitted by the contractor, including adjustments to the monument sign design, site grading, landscape planting, irrigation, and lighting.	4	4	4	4		
Assess the impact of the change order on the project's cost, schedule, and design integrity.						
Provide written recommendations to the client, including approval, rejection, or request for further information.						
Documentation of all change orders and maintenance of a record of approvals by others.						
	4	4	4	4	0	
	$ 752.00	$ 520.00	$ 816.00	$ 816.00	$ -	$ 2,904.00
5. Site Visits, Field Meetings, and Coordination with Contractor and CEI, specific scope:						
Conduct scheduled site visits to observe construction progress and ensure compliance with design documents and specifications, limited to 4 site visits (2 hrs each plus 1.5 hrs of travel time per included visit) for each: landscape-specific, electrical-specific, and civil-engineering specific.						
Site Visit 01	3.5	3.5	3.5	3.5		
Site Visit 02	3.5	3.5	3.5	3.5		
Site Visit 03	3.5	3.5	3.5	3.5		
Site Visit 04	3.5	3.5	3.5	3.5		
Participate in field meetings with the contractor, CEI (Construction Engineering and Inspection), and other stakeholders to address any on-site issues or questions, limited to 2 field meetings (1 hr each plus 1.5 hrs of travel time per included meeting) for each: landscape-specific, electrical-specific, and civil-engineering specific.						
Site Visit 01	2.5	2.5	2.5	2.5		
Site Visit 02	2.5	2.5	2.5	2.5		
Provide recommendations and solutions for any construction challenges encountered.	4	2	4	4		
Documentation of site visit observations and actions taken, and distribution of reports to relevant stakeholders by others.						
	23	21	23	23	0	
	$ 4,324.00	$ 2,730.00	$ 4,692.00	$ 4,692.00	$ -	$ 16,438.00
6. Plan Revisions (Limited to 20 Hours of CAD and 4 Hours of Design Work), specific scope:						
Make minor revisions to the project plans as required, including adjustments to the monument sign's placement, site grading, landscape planting, irrigation, and lighting.						
Limit revisions to a maximum of 20 hours of CAD work and 4 hours of Design work to stay within the project's allocated design budget.			4		20	
Ensure all revisions are documented and updated in the project's master set of drawings.	1	1	1	1	6	
Communicate revisions to the contractor and ensure they are incorporated into the ongoing work.	3					
	4	1	5	1	26	
	$ 752.00	$ 130.00	$ 1,020.00	$ 204.00	$ 3,666.00	$ 5,772.00
7. Final Inspection, specific scope:						
Review the completed site preparation, grading, landscape planting, irrigation, and lighting. This will be achieved via site field meeting limited to 1 hr each plus 1.5 hrs of travel time per included meeting for each: landscape-specific, electrical-specific, and civil-engineering specific.	2.5	2.5	2.5	2.5		
Verify that the construction has been executed according to the approved plans, specifications, and applicable codes.						
Issue an Engineer of Record Certification Letter upon completion, confirming that the project meets all necessary requirements.	2		3		2	
Submit the certification letter to the client. Distribution of the letter to any required regulatory bodies by others.	0.5					
	5	2.5	5.5	2.5	2	
	$ 940.00	$ 325.00	$ 1,122.00	$ 510.00	$ 282.00	$ 3,179.00
						$ 36,472.00