



Monthly Department Report

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March 2025

Department Stats/ Key Performance Indicators

(If your department utilizes KPIs, this section should list and analyze relevant metrics that demonstrate progress towards departmental goals. Use tables, charts, or graphs to present data visually for easy understanding.)

(NOTE: Total numbers provided for the month of January 2025)

- **Plans Reviewed for:**

Building Department:	<u>33</u>	plans submittals reviewed.
Public Works:	<u>80</u>	plans submittals reviewed.
Planning & Zoning:	<u>10</u>	plans submittals reviewed.

- **Public Works Permits Received & Issued:**

Permit Applications Received:	<u>53</u>
Public Works Permits Issued:	<u>17</u>
Maintenance of Traffic (MOT) Permits Issued:	<u>4</u>
Construction Management Plan (CMP) Issued:	<u>0</u>
Traffic Calming Reviews:	<u>0</u>

- **Construction Inspections:**

277 Inspections took place in the month of January 2025

- **Platting:**

Plats Submitted: 2 EA

- **Right-of-Way Maintenance:**

Signs Repaired:	<u>12</u>
Potholes Addressed:	<u>4</u>
Branches Removed:	<u>2</u>
Graffiti Removed:	<u>14</u>
Collected Debris (tons):	<u>8.61</u>



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- **Stormwater Maintenance:**

Street Sweeping:	510.64	miles of road swept.
Catch Basin Maintenance:	Misc.	City sections completed.
Floating Debris Removal:	0	miles of canal completed.

- **Public Transportation Ridership:**

Trolley Total Ridership:	52,722	
Route 1:	22,311	
Route 2:	8,854	
Route 3:	10,499	
Route 4:	11,058	
Freebee Total Ridership:	2,520	
Senior On-Demand Ridership:	677	*Pilot Program*

- **Department General Services / Finance:**

PWD Phone Calls Received:	460
Doral Queue Sign-Ins:	23
PO Requests Processed:	21
PO Maintenance Processed:	2
Check Requests Processed:	2
Receiving Reports Processed:	83

- **In-House Fleet Maintenance:**

Work Orders Issued:	97
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- **Parking Program:**

Pay-By-Phone Revenue:	\$92,077.39
E-Permits Revenue:	\$5,320.00



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Major Project Updates

(Describe the major activities and initiatives undertaken during the month. Briefly explain the purpose of each activity, its outcomes, and its alignment with departmental goals. You can use bullet points or numbered lists for improved readability.)

- **Engineering (Studies, Design, Permitting):**

Project Name	Status	Update
NW 66 St. / 102 Ave. / 99 Ave. Widening	Design and permitting phase completed	Roadway widening improvements along NW 66 St. (97-102 Ave.), NW 102 Ave. (64-66 St.), and NW 99 Ave. (64-66 St.). Final approval from DERM and SFWMD received on 7/15/2024. The project has been submitted to procurement for the construction phase. Draft ITB (Invitation to Bid) process ongoing.
Landmark Traffic Calming project	Design and permitting phase completed	Design of traffic calming improvements along Landmark Community. Final approval received on 8/2/2024. The tree permit is pending closure by RER. Project construction phase awarded at the February 2025 Council Meeting via Resolution No. 25-50.
NW 117 Ave from NW 25 Street to NW 34 St.	Ongoing	Widening improvements along NW 117 Ave. (25-34 St.). Signal warrant study submitted to MDCTD for review and approval. Approved signal warrant, additional scope of work for new traffic signal at NW 117 Ave. and NW 34 St. submitted for approval at the August 2024 meeting. Additional design will be incorporated at 90% submittals to



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		original design. The 60% plan submitted according to revised schedule. 90% plan submitted in September 2024. COD Comments on 90% plans submitted to consultant. Open permit with Miami Dade county for final approval. Comments have been submitted by MDC, and the consultant is working on them. Tree permit opened.
Citywide Sidewalk Improvements Phase III	Design and permitting phase completed	Design of proposed sidewalk improvements along various locations. Design and permitting phase completed on 7/15/2024. Project awarded an FDOT Grant for \$1,000,000.00 in FY 2029. City submitted request to FDOT to bring funding forward to FY 2027 (closest available FY). Ready for Construction phase, procurement on hold until grant documents are executed and grant funding is available.
Doral Police / PW Facility Dry Retention Area - Feasibility Study (6255 NW 102 Ave).	Completed	Feasibility study to determine if area can be used/developed for possible future expansion. Consultant is working on alternatives options. According to schedule next submittal will be on August 30, 2024. Report received, under COD review. Final Report submitted. The required volume to be retained in the retention area cannot be reached if a facility is constructed. No further action.



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<p>NW 33 St. / NW 92 Ave. Traffic Signal Design</p>	<p>Design and permitting phase completed</p>	<p>Design of traffic signal at NW 33 St. & 92 Ave., and left turn lane improvements at NW 97 Ave. / 33 St. Consultant revised proposal approved. NTP submitted on 3/27/2024. Pre-design meeting with MDCTD on 4/25/2024. Various meetings with EOR for utilities issues. Design is ongoing. 90% Plans submitted in August 2024. Plans submitted to MDC by consultant for permitting purposes. Tree permits where obtained. MDC TSS permit obtained. Project ready for construction phase.</p>
<p>Citywide Pavement Marking Improvements</p>	<p>Ongoing</p>	<p>Design of pavement improvements along various locations identified as deficient. Proposal submitted by consultant on 4/1/2024. The project was submitted for approval at the August 2024 council meeting. NTP submitted to consultant. The 30% plans have been submitted, and the City has sent comments to the consultant. 60% of the plans have been submitted. The permit process with MDC is ongoing. MDCPW submitted comments; EOR is working on those comments.</p>
<p>Citywide Milling and Resurfacing and Pavement Markings</p>	<p>Ongoing</p>	<p>The project was submitted for approval at the August 2024 council meeting. NTP submitted to consultant. City obtained 30% and 60% plans. COD</p>



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		provided some comments. Application for Miami Dade County Permit was submitted by Consultant. MDCPW requested a study of one of the crosswalks. The consultant is working on it.
Section 8 Traffic Calming Study project.	On hold	The project will be submitted for approval at a later Council Meeting as there are concerns with the recommendations provided. Re-evaluation of original study ongoing.
NW 112 Ave and NW 50 Street Traffic Signal Design	Ongoing	Design work order to be submitted for approval at the September 2024 Council Meeting. 60% plans were submitted by consultant. 90% of the plans have been submitted to COD. The consultant is working on the comments provided by City staff.
Sidewalk Design along NW 104 Ave. from NW 33 St. to NW 41 St.	Ongoing	The work order was submitted for approval at the January 2025 Council Meeting.
All Way Stop Control warranty analysis at NW 104 Ave. between NW 70 Ln. and NW 69 Terr.	Completed	All-Way Stop analysis at NW 104 Ave. (NW 70 Ln – NW 69 Ter). Requested proposal to consultant. Consultant completed the study. The study concluded that the intersection does not Warrant an all-way stop. No further action.
Costa Verde condominium- Do not block intersection pavement marking and signs	Ongoing	Requested proposal to consultant. WO done, NTP was submitted on December 2024. Design phase is ongoing.



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- Construction:**

Project Name	Status	Update
Trolley Bus Shelter Improvements	Procurement	Contractor executed acceptance of award on 2/24/2025. Construction contract agreement in signature phase.
Traffic Calming Improvements - Landmark	Procurement	Contractor executed acceptance of award on 2/25/2025. Construction contract agreement in signature phase.
Traffic Calming Improvements - Section 7	On Going	Notice of Awarded executed by contractor on 2/21/2025. Construction contract agreement in signature phase. Project is in permitting phase, scheduling site visits with FPL.
Doral Blvd. Entry Features	Procurement	Pre-Bid held on 9/30/24. Design completed. Project has been placed on March 2025 Council Meeting for award.
Milling & Resurfacing:		
WO No. 19	Completed	100% NW 30 Terr. (87 - 84 Ave.)
WO No. 20	Completed	100% NW 30 Terr. (84 - 82 Ave.)
WO No. 18	Completed	100% NW 84 Ave. (33 St. to 30 Terr.)
WO No. 22	Completed	100% NW 84 Ave. (17 to 25 St.)
WO No. 23	Completed	100% NW 84 Ave. (17 to 12 St.)
WO No. 24	Ongoing	95% NW 21 St. (82 to 79 Ave.)
WO No. 27	Completed	100% NW 99 Ave. (62 to 65 St.)
WO No. 29	Ongoing	10% NW 78th Street (Phase 1)
WO No. 30	Ongoing	Permitting, NW 78th Street (Phase 2)
WO No. 33	Ongoing	Permitting, NW 33rd Street (82nd to 79th Ave)



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Miscellaneous Sidewalk Repairs:		
WO No. 25	Completed	100% 4725 NW 85 th Ave. (ADA Ramp)

- Stormwater Engineering (Studies, Design, Permitting):**

Project Name	Status	Update
Stormwater Vulnerability Study	Completed	Vulnerability assessment for Citywide critical facilities.
Stormwater Master Plan:		
Year 4 CIP Sub Basins: F-5, NW 114 Ave, and D-1-1	Ongoing	Design of stormwater improvements along NW 105 Ave. (31-33 St.), NW 105 Ave. (26-28 St.), NW 104 Ave. (26-28 St.), NW 28 St. (105-104 Ave.), NW 26 St. (105-104 Ave.), NW 114 Ave. (58-74 St.), NW 29 St. (79-77 Ct.), NW 77 Ct. (29-32 St.). Design ongoing. The 30%, 60%, & 90% plans have been submitted. 90% plans comments provided to the consultant. Permit process with MDC-DERM ongoing.
Year 1 CIP Sub Basins D-2-1 and H079 Ave-N	Pending	Design of stormwater improvements along NW 37 St. (79-77 Ct.), NW 79 Ave. (41-58 St.). Proposal Provided by BCC Engineering. WO executed. 30% plans have been submitted, COD provided some comments.
Year 1 CIP Sub Basin D-3-1	Completed design and permitting phase	Design of stormwater improvements along NW 29 St. (82-79 Ave.). Design 100% completed. Engineer completing Final review from Miami Dade County for final approval. Design and permitting phase completed. Draft ITB submitted to procurement.



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Miscellaneous Designs:		
NW 114 Ave and 57 Ave. Green Infrastructure Projects	Ongoing	Design of pervious technologies to mitigate water ponding. Design completed. Consultant coordinating FPL light pole relocation.

- **Construction Stormwater:**

Project Name	Status	Update
Miscellaneous Storm Drain Repairs:		
WO No. 4	Ongoing	50% NW 35 Ln between 87 Ave. & 89 Ct.

- **Transportation:**

Project Name	Status	Update
Transportation Master Plan Update	Completed	Updating the City's Transportation Masterplan for future projects. Master Plan adopted at October 2024 Council Meeting. Coordination for future projects will follow. No further action.
Congestion Management Plan	Ongoing	Signal Retiming of all traffic signals within the City to improve congestion. Met with MDC TSS to provide deficiencies found and assist MDC with dispatching issues in order to provide signal timing improvements. Meeting with CHA held on 4/26/25 to discuss the corridors that CHA will be providing signal retiming under Phase 1. Signal timing for NW 36 St / NW 41 St Submitted to MDC for Review. Pending submittal retiming recommendations to MDC for NW 87 Ave., NW 107 Ave.



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		and NW 25 St. corridors. Comments from MDC were provided and revised report submitted. Meeting on 9/30/24 for coordination to implement signal timing for NW 36 St. / NW 41 St. Signal timing recommendations were implemented in January 2025. Data collection ongoing to analyze timing improvements. Coordination with MDC for the implementation at other corridors ongoing.
Senior On Demand Transit Pilot	Ongoing	On demand transit for seniors (65+). Program launched on 4/15/24. 7-month extension approved at September 2024 Council Meeting. Hours of operations extended for Monday-Thursday and for Sunday. September 2024 Council approved 7-month extension. Program ongoing.
School Traffic Operation Plan – Phase 2	Ongoing	Updating school TOP of five schools within the City. Conditional approval from MDC granted. New Work Order required to address additional comments/request from MDC.
NW 109 Ave. Speed Count	Ongoing	Speed Data collection completed. City review completed. Recommendation to be provided.
Transit Plan – Update	Ongoing	Requested Scope and Fee from Gannett Flemming. Held Kick off meeting. Analysis commenced on July 2024, process ongoing. Coordination between CITT and City of Sweetwater was conducted for trolley stop



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		locations. Public Work Shop to be held on March 5, 2025.
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- Facility Maintenance:**

Project Name	Status	Update
Facilities – Paint Upkeep	Ongoing	Painting of facilities ongoing.
PD carpet replacement	Complete	Sergeants’ open area and offices new flooring installed
PD chiller	Complete	Two new coils installation
Carwash repair	Complete	Pump repair
GC garage elevator	Complete	Motherboard replacement

- Sustainability / General Services:**

Project Name	Status	Update
Citywide Sustainability Implementation Plan (CISP) Dashboard	Ongoing	Adopted by Res. No-24-222. Working with Cloudsyte to develop a customize platform to document the plan.
APWA Accreditation Process	Ongoing	Accreditation will allow the Department to document and improve its policies, procedures, and practices. On-going recurrent meetings with all Divisions.

Events

(Detail any events hosted by the department or events the department participated in during the month. Briefly describe the event's purpose, target audience, and key outcomes (e.g., attendance, community engagement, fundraising). List upcoming events for the next month.)

- Public Works Signature Events:**

Event	Scheduled / Held	Notes
Arbor Day	Jan. 22, 2025	Arbor Day events 4 of 12 completed.
Earth Day	Apr. 22, 2025	Earth Day events are being schedule.



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- **Other Events Held:**

Event	Scheduled / Held	Notes
Adopt-a-Street Events	0	No events were held in January.

Sponsorships/Grants

(Names of sponsors and value received providing cash, goods or services to the City and value received from each sponsor. Names of grants applied for and/or awarded with amount and benefit to the City.)

- **General Grants:**

Grant Name / Number	Amount	Description
TPO Municipal Grant	Awarded: \$40,000	Grant awarded for the development of the City's Transportation Master Plan.
FDOT TAP Grant	Requested: \$1,002,719	Grant requested for the construction phase of the Citywide Sidewalk Improvements Phase III.
2024 Florida Department of transportation County incentive Grant Program (CIGP)	Requested: \$1,825,793	Construction phase of widening improvements along NW 117 Ave (25-34 St.)

- **Stormwater Grants:**

Grant Name / Number	Amount	Description
Huracane Nicole (FEMA 4680-DR-FL)	Requested: \$386,386.22	Stormwater Improvement Project Sub Basin E7 (NW 34 St. / 97 Ave.). Applied. Completed sub application. RFI Session in progress.



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City of Doral-Green Infrastructure Project-Phase 1	Requested: \$125,000.00	Several Locations within the City limits. Applied 23 State Appropriation Grant
DR-4673 Hurricane Ian HMGP 2023	Requested: \$703,495.75	Stormwater Improvements Year 2 Sub Basin NW 33 ST (NW 33 St., 104-97 Ave.). Applied. Completed sub application. RFI Session in progress.
LP-A0511	Awarded: \$500,000.00	Stormwater Improvements (Sub Basins: H-79AVE-N, D-1-1) Awarded.
22PLN48	Awarded: \$165,000.00	Stormwater Vulnerability Study Update- Resilient Florida
22FRP54	Awarded: \$150,822.00	Stormwater Improvements at Sub Basin NW 33 ST W- Resilient Florida (NW 33 St., 87-82 Ave.)
MT043	Awarded: \$1,000,000.00	NW 58 Street Outfall Project. Grant fully reimbursed.
LPA0280	Awarded: \$250,000.00	Stormwater Improvements- State Grant 2021 App. SW Improvements D-3-1 (NW 29 St., 82-79 Ave.).
4486-087-R (140) Phase 1	Awarded: \$27,495.90	Design Stormwater Improvement Year 4



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4486-087-R (140) Phase 2	Requested: \$1,666,798.20	Construction Phase Stormwater Improvements Year 4. Application submitted. Pending completion of Phase I Design to notice if awarded.
State-DEO Stormwater Improvement F-1-CDMG Tier II	Requested: \$2,005,582.00	Stormwater Improvement F-1-CDMG Tier II. (Vanderbilt Park)

Administration

(Describe key administrative activities undertaken during the month. This could include: Personnel updates (e.g., new hires, training, staff achievements). Process improvements or streamlining initiatives.)

- Personnel:**

Interviews Held:

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New Hires:

2	Laborer I – Adalberto Moran
	Permit/Accounting Clerk - Keyonne Humphrey

Training:

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Staff Achievements:

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- Process Improvements / Initiatives:**

Process	Notes
Adopt-a-Street EnerGov Automation Process	Adopt-a-Street Program application and guidelines have been revised and program will re-start in January 2025.



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Other

(Outline any other significant activities undertaken by the department during the month that don't fall under previous categories.)

- N/A